



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SARANKUL COLLEGE
Name of the head of the Institution		RAJAKISHOR SAHOO
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06753-257040
Mobile no.		9777497497
Registered Email		principalsarankuldegreecollege@yahoo.in
Alternate Email		rkskr1123@gmail.com
Address		Sarankul college, sarankul
City/Town		SARANKUL
State/UT		Orissa
Pincode		752080
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	PITABAS BISWAL
Phone no/Alternate Phone no.	06753257040
Mobile no.	9556935961
Registered Email	pitabasb162@gmail.com
Alternate Email	pittu162@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.sarankulcollege.org/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.sarankulcollege.org/calender.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.95	2019	15-Jul-2019	15-Jul-2024

6. Date of Establishment of IQAC

19-Mar-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting for approval of AQAR	18-Sep-2019 01	12

HOD meeting By IQAC for Academic Development of the college	28-Nov-2019 01	10
IQAC meeting with HODs And Internal member for discussing action plan	19-Sep-2019 01	11
Organisation of parent teacher meeting in the institution (first Year students)	07-Sep-2019 01	54
Organisation of parent teacher meeting in the institution (second Year students)	14-Sep-2019 01	43
Organisation of parent teacher meeting in the institution (Third Year students)	21-Sep-2019 01	48
seminar on current economic slowdown in India	05-Feb-2020 01	63
Odia Seminar on Satyabadi Yugara sahyare Jatiya Chetana	17-Feb-2020 01	52
Seminar on Teacher Leadership Potential issues	02-Mar-2020 01	65
Career Conselling	02-Nov-2019 01	62
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

No

website															
Upload the minutes of meeting and action taken report	No Files Uploaded !!!														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
<p>1. Got NAAC accreditation with a CGPA of 1.95 on a seven point scale at C grade. 2. Feedback collected from stakeholders and used for improvement. 3. Periodical meeting of teaching staffs, non teaching staffs, parents and students were organised to discuss about various issues of the college. 4. In collaboration with different departments, four seminars conducted as quality initiatives.</p>															
No Files Uploaded !!!															
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Conduct of Gender Audit and Green audit</td> <td>Process has been initiated.</td> </tr> <tr> <td>Parent teacher meet</td> <td>Successfully Parent teacher meet conducted .</td> </tr> <tr> <td>NAAC accreditation</td> <td>Got NAAC accreditation with a CGPA of 1.95 on a seven point scale at C grade</td> </tr> <tr> <td>Preparation of student database in all the departments</td> <td>Database has been prepared in all the departments for which a format was prepared and circulated to all the concerned</td> </tr> <tr> <td>To raise "Green Brigade"</td> <td>The student Volunteers of NSS, YRC and Rovers and Rangers had actively participated in raising green brigade in the institution by planting saplings in the college premises.</td> </tr> <tr> <td colspan="2" style="text-align: center;">No Files Uploaded !!!</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Conduct of Gender Audit and Green audit	Process has been initiated.	Parent teacher meet	Successfully Parent teacher meet conducted .	NAAC accreditation	Got NAAC accreditation with a CGPA of 1.95 on a seven point scale at C grade	Preparation of student database in all the departments	Database has been prepared in all the departments for which a format was prepared and circulated to all the concerned	To raise "Green Brigade"	The student Volunteers of NSS, YRC and Rovers and Rangers had actively participated in raising green brigade in the institution by planting saplings in the college premises.	No Files Uploaded !!!	
Plan of Action	Achivements/Outcomes														
Conduct of Gender Audit and Green audit	Process has been initiated.														
Parent teacher meet	Successfully Parent teacher meet conducted .														
NAAC accreditation	Got NAAC accreditation with a CGPA of 1.95 on a seven point scale at C grade														
Preparation of student database in all the departments	Database has been prepared in all the departments for which a format was prepared and circulated to all the concerned														
To raise "Green Brigade"	The student Volunteers of NSS, YRC and Rovers and Rangers had actively participated in raising green brigade in the institution by planting saplings in the college premises.														
No Files Uploaded !!!															
14. Whether AQAR was placed before statutory body ?	No														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes														
Date of Visit	10-Jul-2019														
16. Whether institutional data submitted to	Yes														

AISHE:	
Year of Submission	2019
Date of Submission	19-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The management information system is operational in the institution in the name of Student Academic Management System (SAMS). It has been established as per the Guideline made by Higher Education Department, Govt. Of Odisha to provide information related to the institution and to ensure a smooth admission process. The system generates data base of students and staffs.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sarankul college is affiliated to Utkal university , So it follows the curriculum designed by Utkal University. At the beginning of every academic year, the college chalks out an academic calendar according to the guideline known as common minimum standard made by Higher Education Department, Govt of Odisha. The principal of the college sets the time table schedule of each subject for teaching which includes lecture hours .The Heads of the departments conduct Academic Planning Meeting to plan and organize the schedule of lectures and distributes the syllabus among the faculty members of their departments. The faculty members are instructed by the head of departments to complete the syllabus within stipulated time. If, for any reason, a faculty fails to finish his/her syllabus within the stipulated time, he/she is being asked to arrange extra classes for his/her subject. The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum. The Principal informs the concerned teacher about changes in curriculum and gives them a copy of the same. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as a. Chalk and Blackboard method b. ICT-enabled teaching-learning method. c. Use of different softwares. d. Use of Scientific models and charts for effective lecture delivery. e. Distribution of class notes by teachers. f. Group discussion amongst the students during the class. g. Micro-teaching and seminars by students related to curriculum. h. Paper presentation by the students. i. Proper and adequate instrumentation facility is given to the students for their practical classes j. Need based survey programmes, field works and educational excursions are carried by the departments. k. Project work, dissertations are conducted for fulfillment of their degrees. l. Because Covid-19, Online classes are being regularly taken to cater to the educational need of the students

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defense training Programme	07/09/2019	270
skill development training programme	18/01/2020	150
Yoga class	21/06/2019	36
Career counselling	02/11/2019	62
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics Honours	24
BA	Education Honours	45
BA	Psychology honours	37
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	

Parents	Yes
---------	-----

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Institution has developed feed back format for both parents and students. Students feedback collected on various aspects of the college including location, library, administrations and academics. The Average and percentage of various criteria are calculated. The strength and weaknesses mentioned by the students are summarized. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) that are organised by each and every department of the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in staff council meeting of the college for necessary action. Strengths of the college are also taken into consideration for further upgradation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	All honours Courses	160	224	154
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	154	0	27	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	12	4	4	1	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In This Institution, student mentoring system is available in the name of PROTORIAL class. According to the proctorial class, each teacher is assigned a group of 15-20 students and he acts as friend, philosopher and guide

of these students. He/ She keeps the record of attendance and also academic achievement of his group. He /She also remain in touch with parents/ Guardians of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
369	27	14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	15	5	2	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Manojini Dalabehera	Lecturer	University level best programmer Officer Award
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	5th Semester	10/12/2019	29/05/2020
BA	01	3rd Semester	23/12/2019	24/08/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiatives on continuous internal evaluation are taken by the affiliating university. But whenever it is necessary, the institution gives proposal and suggestions regarding Internal evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As this institution is affiliated to utkal university, all decisions regarding Examination concerned including date of examination, publication of result are decided by the university. However, the university follows the guidelines made by Department of Higher Education, Odisha in conduct of examination and publication of result. so our institution prepares academic calendar according to the common minimum standard guideline issued by DHE at the beginning of the year and distributes it to the students at the time of their admission in the college. The academic calendar is also distributed among all Teaching Non-Teaching staff of the college. The Academic Calendar contains the yearly schedule of the college ranging from the list of holidays , date schedule of the college examinations and other forms of evaluation such as evaluation

through performance in Departmental seminar presentation etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sarankulcollege.org/exam_rule.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	All Honours Courses	127	93	73

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sarankulcollege.org/feedback.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

No Data Entered/Not Applicable !!!

No file uploaded.

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

No Data Entered/Not Applicable !!!

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

No Data Entered/Not Applicable !!!

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	2	0.35
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	5	6
Presented papers	1	0	1	2
Resource persons	0	0	0	2
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
-------------------------	-------------------------	--------------------	--------------------

	collaborating agency	participated in such activities	participated in such activities
Observation of Banamahotsav	NSS	2	100
Observation of NSS day	NSS	2	100
Observation of National youth Day	NSS and YRC	3	80
Observation of Republic Day	NSS, YRC and Rover Ranger	4	87
Regular Camp during Maha sivarati	NSS	2	20
Observation of Womens Day	NSS, YRC and Rover Ranger	4	38
Awareness On Covid 19	NSS	2	50
AIDS Awareness	NSS and YRC	3	64
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Varat	NSS	Campus Cleaning	4	153
AIDS Awareness	NSS and YRC	Awareness	3	64
Swachha varat	NSS	Cleaning of Siva temple premises	2	20
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
-------------------	----------------------	-------------------------------------	---------------	-------------	-------------

		industry /research lab with contact details		
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12	11.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Laboratories	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	24	1	0	1	0	20	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	24	1	0	1	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.5	0.5	2	1.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has 2 laboratories with adequate equipment to cater to the needs of the students of as social science departments having practical component. Classes in the laboratory are conducted under the able supervision of faculty members and support staff. The laboratory is well maintained and upgraded from time to time in terms of infrastructure keeping in view the requirement of students. The equipment is maintained and an account of equipment is made on regular basis by maintaining stock register. The library is kept open during the college hours and accession register, stock registers, issue register are maintained meticulously under the guidance of librarian and other staff members. There is a study room for faculty members as well as for the students. Staff members and students utilise their leisure hours in the library by going through text books, reference books and Journals. There is a separate register for the staff members which records the number of staff members using the library. The college has a Computer Lab with around 15 systems . A computer instructor is there to instruct students and maintain register. Online admission takes place under the aegis of students academic management system (SAMS) of Govt. of Odisha The classrooms are well furnished and spacious enough to accommodate the students. The college has also to its credit smart class rooms and ICT enabled class rooms.

<https://www.sarankulcollege.org/library.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Self Defence Training Programme	07/09/2019	270	NSS And Dept. Of Higher Education, Govt. of Odisha
Remedial Classes	21/11/2019	135	Respective Honours Departments
Personal Counselling and Mentoring	15/07/2019	105	Respective Honours Department
International Yoga day Celebration	21/06/2019	65	NSS, YRC
Skill Development Programme	18/01/2020	150	Skill India, IQAC
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	62	62	0	0
2020	Skill Development	150	150	150	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	22	BA	Education, economics, Political science, psy chology, Sans krit, Odia	Various institutions and Universities	M.A, B.Ed
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	6
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Ganesh Puja	Institutional level	68
Saraswati Puja	Institutional level	90
Annual Day Celebration	Institutional level	245
Annual sports	Institutional level	124
Language day celebration	Institutional level	43
Teachers day celebration	Institutional level	83
Childrens day Celebration	Institutional level	91
Intra-College cricket Tournament	Institutional level	56
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students' Union in 2018-19 are 1. Observation of Teachers' Day to mark the birth anniversary of Dr. S.Radhakrishnan. 2. Organisation of the Annual function. 3. Observance of the

International Mother Language Day on 21 February 4. Celebration of Saraswati Puja in the college 5. Observance of Gandhi Jayanti 6. Organisation of inter college Cricket Tournament 7. Organisation of Annual Sports of the college 8. Providing a list of financially backward students to the college to make them get fees concession from the college fund.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

One Alumni association meeting was held on February 05, 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute has mechanism for delegating authority and providing operational autonomy to all the functionaries to work towards the decentralization and participating management. 1. Principal level: The Governing body delegates all the academic and all the operational decision based on policy to be implemented by the Principal. Principal along with Bursars has to formulate common working procedures and entrusts the implementation with the Heads of department and faculty members. 2. Faculty Level: Faculty members are given representation in various committees/cells and allow to conduct various programme to show case their abilities. They are encouraged to develop leadership skill by being in charge of various academic cocurricular and extra curricular activities. They are given authority to conduct the programmes like organisation of extra mural lecture, seminar, Union election and design of syllabus etc. For decentralization different cells/committee are formed like Admission Committee, Alumni Committee, Building Maintenance Committee, Anti Ranging Cell, Career Counselling Cell, Development Committee, Discipline Committee, Examination Committee, Internal Quality Assurance Cell, Library Committee, Security Committee, Purchase Committee, Proctorial Committee, Students welfare committee etc. Decentralization is done by forming all those committees and cells where faculty members were delegated the power for smooth functioning. 3. Student level: Students are empowered to play an active role being elected as student representative and seminar secretary in different departments. 4. Participative management: The institute promotes a culture of participative management by involving the staff and students in various activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

<p>Human Resource Management</p>	<p>Human resource management is the practice of managing an organization's employees for quality enhancement process. Strategic planning has been done in the beginning of the session for the best utilisation of human resources by adopting following strategies. 1. Motivating and facilitating the faculty members to participate in Refresher and Orientation courses . 2. Self appraisal of teachers through maintenance of academic diary. 3. Different duties are assigning by taking into account capability and efficiency of staff members.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library ICT and Physical infrastructure/instrumentation strengthen the quality aspect of the institution.so the following strategies are adopted. 1. Separate internet connection in the library and computer lab to access the e- resources. 2. Provision of 5 ICT enabled classrooms and 2 smart class rooms for facilitating teaching environment. 3. CCTV installed in library and classrooms for maintaining transparency. 4. Bio metric installed for teachers attendance. 5.Under physical infrastructure, Conference hall construction work is going on.</p>
<p>Examination and Evaluation</p>	<p>As our institution is a affiliated college, so matters related to examination and evaluation are decided by the affiliating university. Semester and Internal examinations are held strictly according to the schedules outlined by the Affiliating University. Examinations are conducted in a fair and transparent way under strict supervision by the invigilators inside CCTV surveillance examination hall.The entire examination section works under the guidance of the Controller of Examinations, Utkal University. Being a valuation center of the university, Answer scripts of other different affiliated colleges are evaluated in a fair and transparent manner.</p>
<p>Curriculum Development</p>	<p>As our institution is a affiliated college, so any quality improvement strategies for Curriculum development are decided by the affiliating university. But whenever it is needed, the Institution suggests to the university for the development of</p>

	curriculum.
Teaching and Learning	Teaching Learning plays vital role in process of quality enhancement of the institution. In the beginning of the session it has been planned to introduce students mentoring system for enhancing mentoring, preparation of database, soft skill development, remedial classes, career counselling, organisation of workshop for faculty and students. Action has been taken by the IQAC for enhancing mentoring system. Database format has been designed and circulated to the entire department. Seminar Presentation, Group Discussions have been organised for the soft skill development. Remedial classes have been organised for the disadvantaged students for their academic improvement. Career counselling programme have been organised for developing exposure to different career related activities. e-book, e-journal facility have been provided for carrying out project works.
Research and Development	1. College Encourages staff members to present papers in International/National/State Level Seminars, workshops and to act as resource persons. 2. The institution Motivates faculty members for research publications in peer reviewed journals.
Admission of Students	Admission of students to different undergraduate programme is conducted through student Academic management system as per the direction and modalities stipulated by the Govt. of Odisha Higher Education Department. Action has been taken by the principal and officer in charge of admission to stick to the direction and modalities of the Govt. Transparency has been maintained in the process of validation, admission and subject allotment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college is under the administrative control of department of Higher Education Govt. of Odisha. Accordingly the administration of the college is carried out as per policies and direction of the Govt. The principal is the administrative Head of the college and is incharge of ensuring smooth

conduct of academic activities, office works and other cocurricular and extra curricular activities. Faculty members are assigned extra curricular duties. . The Administrative Bursar, Accounts Bursar, Academic Bursar and different other officers render required assistance to the principal.

Finance and Accounts

The college receives grants from the Govt. to meet the expenditure towards salary of the employees and for some developmental works. Accounts of the college money is meticulously maintained. The cash books, daily collection registers and other registers like stock registers are maintained and updated regularly. The college expenditures are audited by the audit parties . The principal, The Accounts Bursar, Head Clerk, Account and other support staffs ensure that transparency and accountability are maintained so far as college finances are concerned.

Examination

As our institution is a affiliated college, so matters related to examination and evaluation are decided by the affiliating university. Semester and Internal examinations are held strictly according to the schedules outlined by the Affiliating University. Examinations are conducted in a fair and transparent way under strict supervision by the invigilators inside CCTV surveillance examination hall. The entire examination section works under the guidance of the Controller of Examinations, Utkal University.

Student Admission and Support

For last couple of years admission to different undergraduate programme are conducted through SAMS under the overall supervision of Govt. of Odisha. Students apply online and merit list indicating the names of the college and streams to which candidates can be admitted are published online by the Government. After selection, students report their respective college where the documents are verified and they are formally admitted. Even admission fees are paid online.

Planning and Development

The college submits plans for infrastructural development to the Govt. which in turn designs the plan outlay and works out the estimate of expenditure. After due approval by

administrative authority, the plans are executed.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
WB-OHPEE Sponsored Academic Training Programme in Sanskrit	1	06/02/2020	12/02/2020	07
Orientation on Gender Studies and Higher Studies	1	12/02/2020	03/03/2020	21
Induction Training Programme	1	16/01/2020	29/01/2020	14
Induction Training programme	1	06/01/2020	19/06/2020	14
WB-OHPEE Sponsored Academic Training Programme in Psychology	1	12/02/2020	18/02/2020	07

WB-OHPPEE Sponsored Academic Training Programme in Economics	1	05/08/2019	11/08/2019	07
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	26	20	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Institution conducts internal and external audit regularly. Internal audit is done by the Accounts Bursar daily. External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General. Mostly they verify the cashbook, daily collection register, pass book, all vouchers pertaining to purchase of all essential items, comparative quotations etc.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>Through there is no formal parent-teacher association, Parent Teacher meeting is organised regularly. • In the academic session 2019-20, Parent-Teacher meeting has been organised. In the meeting, they are providing 1. valuable suggestions for the development of the institution 2.Pointing out the weaknesses of the college related Departments and suggesting rectification 3. Communicating views which the students feel shy to communicate directly to the teachers</p>

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training of the office staff so that they are able to handle the online admission and registration of students 2. Support staff of Accounts department was trained by the college to be proficient . 3. Training on HRMS provided to the concerned staffs by the institution

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal has been sent for opening BSc programme. 2. Steps taken for Fully automation of Library 3. Solar panel installed to partially meet the energy requirements of the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Parent-Teacher Meet (3rd Year)	21/09/2019	21/09/2019	21/09/2019	48
2019	Parent Teacher Meet (2nd Year)	14/09/2019	14/09/2019	14/09/2019	43
2019	Parent-Teacher Meet (1st Year)	07/09/2019	07/09/2019	07/09/2019	54
2020	Career Counselling	02/11/2019	02/11/2019	02/11/2019	62
2019	IQAC meeting for approval of AQAR	18/09/2019	18/09/2019	18/09/2019	12
2019	IQAC meeting with HODs and Internal members for academic Improvement	19/09/2019	19/09/2019	19/09/2019	11
2020	Seminar on Teacher Leadership potential	02/03/2020	02/02/2020	02/03/2020	65
2020	Seminar on current Economic slowdown in	05/02/2020	05/02/2020	05/02/2020	63

	India				
2020	Odia Seminar on Satyabadi Yuga	17/02/2020	17/02/2020	17/02/2020	52
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Observation Of Womens Day	08/03/2020	08/03/2020	25	13
Beti bachao Beti Padhao	11/12/2019	11/12/2019	24	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Environmental studies have been a component of course in Ability Enhancement compulsory course (AECC) for students. 2. Cleanliness drive and plantation programme is a regular feature. 3. Students and faculty members switch off electronic equipment around the institution during the off hours 4. Students and faculty members are encouraged to use E-facilities, go for green transaction and minimize use of papers. 5. Plastic and polythene free campus 6. Installation of ample number of power saving LED lights inside the campus 7. 50 percent of total energy requirements are met by solar energy

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	3
Rest Rooms	Yes	5
Scribes for examination	Yes	2
Braille Software/facilities	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	1	01/12/2019	01	Observance of World AIDS day	Public Health	66

2019	0	1	07/07/2019	01	Tree Plantation	Environment	102
2019	0	1	22/01/2020	01	partition in road safety Week	safety awareness	51
2020	0	1	20/02/2020	03	Mahasivatri camp	Cleanliness	22
2020	0	1	24/03/2020	02	Awareness on Covid-19	Safety Awareness	50
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2019	15/08/2019	124
Celebration of Republic day	26/01/2020	26/01/2020	87
Celebration of constitution day	26/11/2019	26/11/2019	52
Celebration of Gandhi jayanti	02/10/2019	02/10/2019	45
AIDS Awareness Programme	01/12/2019	01/12/2019	64
Road Safety Awareness	22/01/2020	22/01/2020	51
Awareness on Covid-19	24/03/2020	25/03/2020	50
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Sarankul College has undertaken several eco friendly initiatives for a cleaner environment and safer campus, for a better teaching learning environment. These are 1. Plantation of trees inside the campus. 2. Use of Organic fertilizers in the college garden 3. Installation of ample number of power saving LED lights inside the campus 4. Plastic and polythene free college campus. 5. 50 percent of total energy requirements are met by solar energy 6. Chamber for Rain water harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college has environment friendly Green campus. The campus is free from plastic and polythene. and 50 percent of total energy requirements are met by Solar energy. 2. Each Honours Department has question bank which helps students in preparation at the time of examination.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To achieve the vision of the institution i.e. Quality Education to Rural Youths through integrated effort and innovative practices and To inspire, prepare and empower Rural students / Youths to succeed in a challenging world, The institution the institution has provided best efforts in the following areas

Curriculum Development:-Choice Based Credit System has been implemented since 2016 by the affiliating University.The syllabus is finalized through convening Board of Studies regularly inviting external experts repute in the subject area by the university and also some faculty members of this institution are in the member of Board of studies. **Teaching and Learning Process:** Classes are conducted regularly by adopting innovative approach like Collaborative learning and Group discussion.Courses are completed by well trained and competent faculty members. ICT enabled seminars are organised for the benefit of the students.Students present their seminars through power point presentation.Student data base is maintained in the departments. Students and faculty members are provided question Bank based on CBCS pattern. There is the provision of smart class room to strengthen the teaching learning process. Remedial classes are conducted regularly for disadvantaged students. Proctorial classes are organised for mentoring students progress. **Career counselling programme:** Career counselling programme as a flagship programme of Govt. of Odisha has been implemented in the institution. Varieties of programmes have been organised by the career counselling cell by inviting reputed resource persons as the speakers. Career related talks have motivated more than one hundred students. **Extension Services Department:** The extension services department like NSS/YRC/ROVERS/RANGERS have organised varieties of activities like Blood donation, Tree Plantation, Campus Cleaning, Mass rally, etc. which promotes values like cooperation, socialization, environmental protection and preservation, Team spirit, cleanliness and social work. **Self Defense Training Programme:** Self Defense training programme have been organised in the institution for the girl students. All the girl students are exposed to self defense training programme. Through that programme they learn important values like dedication, perseverance, hard work, honour, respect, courage self discipline and self confidence.

Provide the weblink of the institution

<https://www.sarankulcollege.org/mission.php>

8.Future Plans of Actions for Next Academic Year

1. Development of Smart classrooms. 2. Library automation 3.Enhancement of Infrastructure Facilities 4. Conduct of Green Audit and Gender Audit 5. Enhancing academic excellency